

## SPECIAL NEEDS PROGRAM

COLLIER COUNTY EMERGENCY MANAGEMENT DEPARTMENT  
EMERGENCY SERVICES CENTER  
8075 LELY CULTURAL PARKWAY, NAPLES FL 34113  
PHONE: (239) 252-3600

### PREPARATION GUIDELINES

Special Needs Shelter: Palmetto Ridge High School, 1655 Victory Lane off Oil Well Rd (CR 858), Naples

Persons requiring medical / nursing assistance and or transportation will be sheltered at this location. Shelter opening times are broadcast on government TV, local radio and TV stations. If providing your own transportation, please do not report to the shelter prior to the announced opening time.

### THE EVACUATION:

Mobile home and manufactured home residents must evacuate for all hurricanes and may be evacuated for certain tropical storms. It is unsafe to remain in such structures, as they are not designed to withstand high winds. Single-family homes, condos and apartments will not be evacuated for all types of hurricanes / tropical storms. Please monitor government TV (Channel 97) as well as local radio and TV stations for evacuation information.

Due to the time required and limited resources to safely evacuate the "special needs" population, **the evacuation process is conducted well in advance of any expected hazardous weather conditions.** You must be ready to evacuate when told to do so by emergency officials.

If it appears that a hurricane or other event may affect Collier County, every attempt will be made to contact those persons currently registered with the "Special Needs Program". This is to alert you to the situation and to advise that an evacuation may be necessary. Ideally, the attempt to contact those registered will be made 24-36 hours prior to the arrival of the hurricane and should allow you ample time to complete your preparations.

Those persons currently registered who requested transportation would be notified of a time frame for the bus to arrive. Example: Pick-ups will start at \_\_\_\_\_ and should be completed by \_\_\_\_\_. If the bus has not arrived by the expected completion time CALL EMERGENCY MANAGEMENT AT: **252-8444**. BUSES MAY BE DELAYED DUE TO TRAFFIC AND WEATHER CONDITIONS.

### WHAT TO BRING TO THE SHELTER:

**At the beginning of hurricane season, (June 1<sup>st</sup> - Nov. 30<sup>th</sup>) gather together the following items. Keep these items in a place where you can get to them quickly.**

### IMPORTANT PAPERWORK:

- 1) A list of phone numbers of family or friends to notify if you evacuate
- 2) Medicare, Medicaid or health insurance cards (make copies)
- 3) DNR paperwork or living will; The DNR must be the original form. Bring it with you to the shelter.
- 4) Write down a plan for housing after the storm in case you are unable to return to your home due to damage.
- 5) Copies of homeowner's policy, insurance policies for vehicles
- 6) List of names, addresses and phone numbers of doctors and pharmacies.

**MEDICATIONS:** bring at least a fourteen (14) day supply of all prescription and non-prescription medications that you use. A list of all medications & dosage schedules, dialysis supplies, and any items needed to administer the medications (syringes, alcohol preps, etc.). Bring original prescription bottles even if you have your pills in a daily dosage container.

**OXYGEN:**

- 1) If you use an oxygen concentrator, bring it with you to the shelter. Concentrators can be used as long electrical power is available.
- 2) Bring a filled portable oxygen tank (size D or E) with a regulator and all necessary tubing. Put a label with your name on your oxygen cart

**DRINKING WATER:**

Bring at least a **3-DAY supply** of drinking water in plastic containers. Recommended is 1-GALLON per day, per person. Individual size bottles may be easier to carry.

**FOOD:**

3 day supply of non-perishable foods or snacks and a hand or battery operated can / bottle opener. There will be limited meals provided. Special dietary foods will not be available. If its not finger food bring disposable utensils, cups etc.

**BED & BEDDING:**

Be sure to bring pillows & blankets, a folding cot/sleeping mat. Caregivers will also need to bring bedding items, and cot sleeping mat or folding chair. **LABEL** your belongings with your name & address.

**PERSONAL HYGIENE ITEMS: ITEMS YOU USE ON A REGULAR BASIS:**

- |                                     |                                  |
|-------------------------------------|----------------------------------|
| TOWEL, WASHCLOTH, SOAP, SHAMPOO     | OVER THE COUNTER MEDICATIONS     |
| DEODORANT                           | BANDAGES / DRESSINGS (IF NEEDED) |
| DENTURE CLEANER, TOOTHBRUSH & PASTE | COMB / BRUSH                     |
| ADULT DIAPERS, SANITARY SUPPLIES    | BED PAN / URINAL (IF NEEDED)     |

**OTHER ITEMS:**

- |                                    |                                    |
|------------------------------------|------------------------------------|
| OWN WHEELCHAIR AND / OR WALKER     | HEARING AIDS & BATTERIES           |
| PROSTHETIC DEVICES                 | NEBULIZER EQUIPMENT (IF NEEDED)    |
| EYE GLASSES-CONTACT LENS SOLUTIONS | TUBE FEEDING EQUIPMENT (IF NEEDED) |
| RADIO-BRING SPARE BATTERIES        | EXTRA CHANGES OF CLOTHES           |
| FLASH LIGHT & BATTERIES            | BOOKS, GAMES, NEEDLE WORK, ETC     |
| SUNSCREEN & MOSQUITO SPRAY         | <u>SMALL COOLER AND ICE PACK</u>   |

**PETS:**

- 1) Only certified service animals are allowed in the shelters. If you do have a service animal you are required to bring to the shelter: food, water, feeding dishes, extra leash, vaccination records, and waste bags.
- 2) If you have a pet you need to make shelter arrangements now. Discuss pet sheltering with your vet.
- 3) Have the following items on hand: current vaccination records, food & water for 14 days, feeding dishes, bedding and a pet carrier label with your name address and phone number.
- 4) If necessary, the County's Domestic Animal Services may be able to shelter pets for those persons with the Special Needs Program if you cannot make other arrangements.

**During times of emergency, current updates and advisories from Collier County's Emergency Operations center will be broadcast on:**

**CABLE TV CHANNELS: CHANNEL 97**  
**WSGL RADIO: 104.7 FM**  
**NOAA WEATHER RADIO 162.525**

**LOCAL TV MEDIA STATIONS**  
**WGPU RADIO: 90.1 FM**

**Important phone numbers**

|   |                                 |
|---|---------------------------------|
| Collier Information Center Hotline: 252-8444 or 311 | Sheriff Non-Emergency: 774-4434 |
| Health Department: 252-8200                         | American Red Cross: 596-6868    |
|   | Salvation Army: 775-9447        |

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### ABOUT THE PROGRAM:

The Collier County Emergency Management Department maintains a "Person with Special Needs" (PSN) Registry. In the event of a hurricane or other catastrophe, this agency along with the Collier County Health Department, Collier County Emergency Medical Services, Collier County Public Schools and the American Red Cross will strive to provide special medical sheltering and/or transportation to a PSN shelter. If you meet any of **the following criteria**, please complete the enclosed registration and return it to the Collier County Emergency Management Department.

### CRITERIA:

1. You have a **medical or physical need that may require professional assistance** during an evacuation and sheltering situation but you do not require transportation to the shelter.
2. You have a **medical or physical need that may require professional assistance** during an evacuation and sheltering situation and **also require transportation** to the shelter.
3. If you are age 60 or above and have no medical needs but require transportation to the shelter during an evacuation and sheltering situation.

Due to limited resources, it is strongly suggested that you pursue evacuation plans with family, friends, neighbors, church organizations, etc. If you live in a manufactured or mobile home park or condo, ask about your association's disaster plan. **If you must evacuate to a special needs shelter, you need to have a friend or relative accompany you as a caregiver.**

### DEFINITIONS:

**People with special needs:** Persons who due to a physical, emotional, sensory or visual impairment, and are not able to respond independently to an emergency situation that would require evacuation of **their home**. If you require assistance with activities of daily living you need to bring a capable caregiver with you to the shelter.

**Special needs shelter:** Special Needs shelters are designed to care for people with minor medical or nursing needs as defined in "People with Special Needs". The professional care available at the special needs shelter depends upon the number and type of nursing and medical volunteers.

**General public shelter:** General shelters will accept anyone who is self-sufficient. **People that do not require assistance in performing activities of daily living can utilize a general shelter.**

The information provided on the registration will remain confidential. It will be given to first response agencies (fire, police, health, etc.) at the time of an emergency and **only** to those who are directly involved with your well being. This form also authorizes these same emergency response agencies to enter onto your property during post-disaster search and rescue activities. **It is important that the information you provide be accurate and up to date.**

SHOULD YOU HAVE QUESTIONS REGARDING THIS SECTION, PLEASE CONTACT:  
COLLIER COUNTY EMERGENCY MANAGEMENT AT: **252-3600**

**PEOPLE WITH SPECIAL NEEDS**

- VISUALLY IMPAIRED
- USE A WHEELCHAIR OR OTHER ADAPTIVE EQUIPMENT
- RESPIRATORY PROBLEMS, ACUTE OR CHRONIC
- OXYGEN DEPENDENT
- CARDIAC PROBLEMS
- DIABETICS
- GASTROSTOMY FEEDING
- CONTAGIOUS DISEASES
- IMMUNE SYSTEM CONDITION
- COLOSTOMY
- EMOTIONALLY OR SOCIALLY DEPENDENT UPON OTHERS FOR INDEPENDENT LIVING
- HEARING IMPAIRED
- ELDERLY, WITH PHYSICAL AND/OR EMOTIONAL NEEDS
- RECENT DISCHARGE FROM THE HOSPITAL OR RECENT SURGERY
- RECENT CATARACT SURGERY
- SEIZURES
- TRACHEOSTOMY
- PREGNANT WOMEN-FINAL TRIMESTER ONLY **NO HIGH RISK PREGNANCIES**
- URINARY CATHETER
- WOUND CARE
- REQUIRE LIFE SUSTAINING EQUIPMENT
- PHYSICAL HANDICAPS
- MENTAL OR COGNITIVE IMPAIRMENT OR SENSORY DEFICIT

Persons requiring **skilled nursing care, life support, etc.** should discuss evacuation and sheltering needs with their doctor and health care agency **prior to hurricane season.** Evacuation to a nursing home or hospital may be necessary.

It is important that those needing transportation or special needs care register with Emergency Management as soon as the need becomes apparent. **Do not wait until an urgent situation such as a hurricane or wildfire is on our doorstep. It may be too late!**

**INSTRUCTIONS FOR COMPLETING THE REGISTRATION:**

- **COMPLETE ALL SECTIONS OF THE FORM.**
- A telephone number is required. Emergency Management officials **must be able to contact you** if it becomes necessary to evacuate your neighborhood. If you do not have a telephone, please provide a friend or local relative's name & phone number so that a message can be left for you.
- **IF using a wheelchair:** Can you transfer from the wheelchair to a bus seat? A wheelchair lift will be used to get you on the bus.

SIGN and date the form. The form must be signed by either the registrant, or a responsible party for the registrant.

MAIL **ONLY THE REGISTRATION FORM** TO: COLLIER COUNTY EMERGENCY MANAGEMENT  
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